

NEWSLETTER

DOCUMENT RESTORATION SERVICES

It is common for large government institutions such as hospitals, schools, universities, utilities services or private corporations to store vast quantities of important volumes and records gathered over many years of operation. Often these important files are stored in basements or similar unventilated rooms. Unfortunately when disaster strikes, these subterranean rooms are often inundated by flood waters and the important records are adversely affected by the ingress. It's no surprise to anyone that water can be particularly detrimental to paper documents, it is therefore crucially important to respond to any ingress in these repositories with immediate mitigation actions. Initially, any standing water should be extracted and mechanical drying equipment such as air movers and dehumidifiers should be installed to immediately start reducing the moisture levels within the affected environment. The next phase of the process is to inspect the affected records to determine the best course of action. If the records are found to have significantly elevated moisture levels, it may be



necessary to remove them from the moist environment and dry them at ADR's document treatment facility. Records that require pack-out and transport are also catalogued and entered into ADR's bespoke tracking system. Paper based records that have been affected by a water ingress require immediate drying to prevent damaging mould from growing within the fibres. ADR is well regarded as a leader in documents and records Recovery and Restoration, with 20 years experience in handling wet and/or mould affected documentation. ADR has a specifically designed state of the art document processing facility in Sydney with capabilities to store and process very large quantities of records. ADR's facility includes a series of environment chambers which the temperature and humidity can be controlled to dry wet documents. The chambers are also used to treat and/or store contaminated documents. There are also application specific work areas for processing wet documents and/or professional Remediation of mould affected documents and records.



ADR UPDATE

Over the last 20 years of operation ADR have conducted a tremendous amount of high volume documents and records recovery projects, processing literally tens of millions of wet and/or mould affected documents and records. ADR have successfully treated wet or contaminated records from large metro hospitals and small regional hospitals, universities, schools, museums, various other Government businesses as well as numerous private organisations. ADR are very proud of it's reputation throughout the Insurance industry as document recovery experts and will continue to develop systems which keep us on top. You can "Rest Assured" with ADR.

COMIC RECOVERY

"Sir, our document drying facility is cable of drying any paperwork, however I don't think your beer soaked form guide is worth restoring."

